

**GREEN VALLEY TENNIS CLUB
POLICIES ADOPTED BY THE BOARD OF DIRECTORS**

Updated: Through October, 2020

I. COURT USE

No USTA matches played in Green Valley will begin prior to Noon.

Tennis courts at East Center may not be used by the Pickleball Club.

East Center courts prior to noon shall be drop-in play with a fair method of play to be developed by the League Coordinator and the Drop-In Captain at East with approval by the TC Board.

East center afternoon play shall be for scheduled use as deemed necessary by the TC the same as all other courts.

All tennis players (competitive or social) must adhere to the standing GVR policy regarding guest use of tennis courts.

Afternoon tennis scheduling protocol was adopted by the board on 10/22/08. Copy is included in the policy manual.

Afternoon court reservations are to be placed on court sheets starting in October.

II. TENNIS COURT RESERVATIONS

The following GVR reservation “rules” have been developed over several seasons of play and are meant to provide the fairest availability of court time during periods of high demand for play:

Courts at West, Desert Hills, Las Campanas, Madera Vista and Canoa Hills Recreation Centers may be reserved by any GVR member for play Monday through Saturday at 7:30 AM, 9:00 AM, or 10:30 AM. All other courts and times are either “open” or reserved for leagues or other scheduled use. (See court schedule.) A GVR member may reserve one of these morning court time [slots](#) in his/her name during any seven-day period, provided that he/she plans to play at that time. *You cannot reserve time for play in which you do not expect to participate. Only one future (active) reservation per member per week at a time is permitted.*

Volunteer Tennis Club monitors are on duty at the West Center tennis Ramada Mon-Sat. between 12:35 and 1:00 PM. Call 625-3724 or go to the Ramada 10 minutes before this time to reserve a court for any morning time [slot](#) during the coming week. Telephone callers and walk-ins alternate turns at making their reservations. To reserve a court less than 7 days out a member can call or go to the reservation office no earlier than 12:15.

The reservation “boards” inside the West tennis Ramada show all morning reservations for the current seven-day period, and may be consulted at any time during the week to determine court availability at these five centers.

PLAY ON AN UNRESERVED COURT

The court side sign-in sheets for any day will show all reservations that exist for that day at that site. Open time slots are available on first-come-first-served basis, and may be taken no earlier than 10 minutes before the scheduled time slot. All players must be in attendance to hold the court. If more than one group is ready to sign in for an open slot at that time, a racquet spin or coin flip should be used to determine which group signs in and uses that 1 and ½ hour slot.

WINTER RESERVATIONS, OCTOBER-MAY

Call the Tennis Hut (625-3724) any day, except Sunday, between 12:15 PM and 1:00 PM to reserve a court time slot within the following week.

SUMMER RESERVATIONS, JUNE-SEPTEMBER

Monitors will be on duty Monday, Wednesday and Friday at 12:15 PM to take reservations for two mornings at a time.

Monday monitors will take reservations for the following Saturday and Monday. Wednesday monitors will take reservations for the following Tuesday and Wednesday. Friday monitors will accept reservations for the following Thursday and Friday. The same rules apply for summer reservations. To reserve a Saturday court a member can call on Monday at 12:35 p.m. or go to USTA

No non-GVR members may play on any GVR USTA or other competitive team. In accordance with GVR policy, no courts will be provided to any team containing non-GVR members. All USTA team members will be encouraged to join the Tennis Club.

III. GV TENNIS CLUB LEAGUES

All league captains must assume the responsibility of players signing in. The GV Tennis club Activity Sheet shall be used. League Coordinator has the responsibility to see to this.

No more than 6 courts may be reserved for any one league.

Summer leagues may use the courts at Desert Hills beginning June 1st at 10:30 am.

Afternoon sign up for open courts applies to all leagues on unreserved courts.

Quick Start tennis will be provided mid-November, Friday afternoons at Canoa Hills. Cost is \$10 per person, which includes a Tennis Club membership.

Criteria for non USTA leagues:

1. Captains have say so.
2. First come, first serve.
3. King of Court concept.
4. ½ hour time periods with winners moving up, losers move down, partners splitting.
5. Bring your own balls.
6. USTA rules. (Sun rules or FBI determined by players on court)

IV. BALL MACHINE

1. The GVRTC Board will determine the court location of any GVR TC Ball Machine, with approval of GVR.
2. The ball machine will be used if the courts are dry. Courts will not be considered to be dry until 1 hour of direct sunlight has passed after the courts have been rolled or swept.
3. If there is a failure of the ball machine, contact the Ball Machine Chair or their appointed delegate to resolve the issue. This may take many hours. Users should not attempt to repair the machine if a problem develops. The two exceptions are:
 - first, if there is no power to the machine, the user should hit the "reset" button on the GFCI receptacle.
 - The second is jammed balls. After unplugging the machine from the power source, remove jammed balls by hand only.
 - If either of these permitted fixes does not work, contact the committee chairman for the ball machine.
4. The ball machine can only be used by members who have paid the annual ball machine fee. If a person has not paid the ball machine fee they shall not hit nor attempt to hit any ball launched from a GVR TC Ball Machine.
5. All ball machine users must scan in regardless of whether they have made a reservation or not.
6. The ball machine can be used all day on a reservation basis. Reservations must be made using the online reservation system.
7. Ball Machine users receive one additional reservation for use with the ball machine. CHECK Ball Machine on the reservation form.
8. Those GVRTC members who have paid the ball machine fee, may reserve court time slots in his/her name. One active ball machine reservation per user is permitted within a 7 day period.
9. As a courtesy to all other players, if a reservation is not going to be used, the reservation should be cancelled up to 90 minutes in advance. Others may, then, book that court.
10. A ball machine reservation is considered forfeited if not in use by 10 minutes after the reservation start time.
11. Members using the ball machine have priority use of the court. If the ball machine is not reserved, the court is open for tennis play.
12. If there is no advance sign up, court is first come, first served. No ball machine priority is given.
13. It is improper to offer to share the ball machine with a person using the machine. It is NOT improper to offer to share YOUR ball machine time with another ball machine user.
14. Prior to the end of your time, the ball machine will be put away with the cord properly wound and placed on top of the ball hopper.

Approved 02/05/2020

V. GVR TOURNAMENTS

Tournament costs:

TC member \$10 for 1st member; \$5 for second member

Non TC members \$20, includes TC membership

Food for non-players \$5

VI. FINANCIAL

\$500 maximum allowable expenditure by any Board or Committee member associated with normal club sponsored events; reasonable expenses incurred for Board/Committee member in performing day-to-day TC business function. Procurement expenditures in excess of \$500 must have TC Board approval prior to expenditure.

VII. AFTERNOON COURT PROTOCOL

The tennis club should adopt afternoon tennis scheduling standards. To implement these standards; a position of afternoon scheduler is recommended; this position would replace our current USTA scheduling position. The “scheduler” would assign courts all afternoons after 12:00 PM and all day Sunday. The Head Monitor, through the existing reservations system, schedules all AM tennis other than Sunday.

General Guidelines to be followed:

- 1) In the “summertime” league and team practices may be held in the morning at the discretion of the head of monitors, otherwise, they will be scheduled in the PM.
- 2) In general, leagues play is 12-2 PM and team practices are 2-4:00 PM.
- 3) Priority for afternoon play is GVR leagues, USTA or Interclub Matches, and finally team practices, in that order.
- 4) One official reserved practice time per week per team.
- 5) Team practice times reserved for “current” teams only. Preseason practice times shall be limited to two months prior to league start, assuming courts are available.
- 6) Prior year’s teams have priority over their previous years time slot for practice and matches. New teams have to fit into existing available time slots.
- 7) West is principal match location. Practices can be held there as long as courts are available.
- 8) Teams get two practice courts with optional third court if court is available and/or it is an exceptionally large team.
- 9) GVR afternoon tennis classes and clinics have top scheduling priority.
- 10) League captains must be forthcoming about courts needed. No individual league shall be scheduled more than six (6) courts.
- 11) Active USTA and league involvement is good for the GVR community. League and USTA is open to all GVR members and helps relieve pressure on the morning scheduling system. However, it is also the tennis clubs belief that some open court time is highly desirable and to that end; the afternoon scheduler shall make every effort to keep at least Madera, Las Campanas and East Center locations open in the afternoons and all day Sunday.

10/22/08